



Privacy Notice

Loftus Dolphins are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, the club will ensure it is processed in a fair, lawful, secure and transparent way.

What personal data we hold on you

You may give us information about you by filling in membership forms, or by corresponding with us by phone, e-mail or otherwise. The information you give us may include members and/or their guardians' name, date of birth, gender, address, e-mail address, phone number, name of other Swim England affiliated Clubs with which you are registered. We may also ask for relevant health information.

Why we need your personal data

The reason we need your personal Data is to be able to administer your membership and provide the membership services you are signing up to when you register with the club. Our lawful basis for processing your personal is that we have a contractual obligation to you as a member to provide the services you are registering for.

Reasons we need to process your data include:

For training and competition entry

- sharing personal data with club coaches or officials to administer training sessions;
- sharing personal data with club team managers to enter events;
- sharing personal data with competition providers for entry in events.

For funding and reporting purposes

- sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority;
- analysing anonymised data to monitor club trends.

For membership and club management

- processing of membership forms and payments;
- sharing data with committee members to provide information about club activities, membership renewals or invitation to social events;
- publishing of race and competition results



For communications

- sending information via the SPOND app, if you have agreed to download it.

Any special health data is only collected to inform relevant coaches, to allow the safe running of training sessions. We process this data on the lawful basis of consent. Therefore, we will also need your explicit consent to process this data, which we will ask for at the point of collecting it.

Who we share your personal data with

When you become a member of the Club, you will also automatically be registered as a member of Swim England. We will provide Swim England with your data which they will use to create your membership, allocate you a membership number and give you access to their portal (www.swimming.org).

The Club will also create a SPOND account on your behalf to allow internal communication. Information such as name, address, email will be shared to create the account. This is optional, and if you do not consent or would like your account deleted, please contact the club. SPOND have their own privacy policy. If you have any questions about the continuing privacy of your personal data when it is shared with SPOND, please refer to <https://www.spond.com/privacy/>

The club has a Facebook page. All members are free to join this page. Please note that Facebook has its own privacy policy. Please check this policy before you submit any personal data on the club social media pages.

How long we hold your personal data

We will hold your personal data on file for as long as you are a member with us. Member's data is updated periodically, and you will be presented with a specific form. Any personal data we hold on you will be securely destroyed after the swimmer has left the club.

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data. As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership.